

**Clean Set of Claims**

*BT Sub*  
*Cl*

1. Apparatus to adapt a common telephone for operation as a speakerphone, comprising:  
a loudspeaker;  
a microphone; and  
an audio module adapted for removable interfacing to a handset jack of a base unit of a telephone to adapt said common telephone for operation as a speakerphone;  
wherein said audio module is portable for transportation between common telephones.

*B2*

16. A method of converting a common telephone into a speakerphone, comprising:  
transporting a portable loudspeaker and a portable microphone to said common telephone;  
removing a handset connection between a handset and a base of a telephone; and  
temporarily connecting said loudspeaker and said microphone to said handset connection on said base to convert said common telephone into a speakerphone.

*B3*

20. Apparatus for converting a common telephone into a speakerphone, comprising:  
means for removing a handset connection between a handset and a base of said telephone; and  
means for temporarily connecting a loudspeaker and a microphone to said handset connection on said base to convert said common telephone into a speakerphone;  
wherein said loudspeaker and said microphone are portable for transportation between common telephones.